

हिन्दू कन्या महाविद्यालय

सीतापुर (उ०प्र०) – 261 001
(महिला टीचर्स ट्रेनिंग तथा पोस्ट ग्रेजुएट कालेज)

05862-241125
05862-245289

संदर्भ संख्या Memo 2026-27

दिनांक 31/08/26

CIRCULAR

Initiation of Mentor–Mentee Programme for the Academic Session 2026–27

All concerned are hereby informed that Hindu Kanya Mahavidyalaya, Sitapur is initiating the **Mentor–Mentee Programme for the Academic Session 2026–27** with the objective of providing systematic academic guidance, counselling and support to students and promoting their overall development.

Under the programme, faculty members will be designated as **Mentors** and students will be allotted to them as **Mentees**. The programme is intended to facilitate regular interaction between mentors and mentees and to provide a reliable support system for addressing students' academic, career-related and personal concerns.

The following guidelines shall be followed:

1. **Mentor–Mentee Allocation:**

Students shall be allotted to faculty mentors as per the approved Mentor–Mentee Allocation List. Approximately **10-20 students may be assigned to each mentor**, as appropriate.

2. **Regular Mentorship Sessions:**

Mentors shall conduct regular interaction/sessions with their mentees. At least **3–5 mentorship sessions per semester** shall be conducted, as appropriate.

3. **Academic and Overall Development:**

Mentors shall guide students regarding their academic progress, attendance, participation, career opportunities and overall development.

4. **Identification of Student Issues:**

Mentors shall identify students requiring additional support, including issues related to **academics, attendance, financial difficulties and personal concerns**.

5. **Guidance and Support:**

Wherever required, mentors shall provide appropriate counselling, remedial academic support and guidance regarding scholarships and other available opportunities.

6. **Documentation:**

Mentors shall maintain proper records of each mentorship session, including the **date, topic discussed and attendance**.

7. Mentorship Reports:

Each mentor shall maintain/submit the prescribed session report, attendance sheet and details of student issues identified for institutional records.

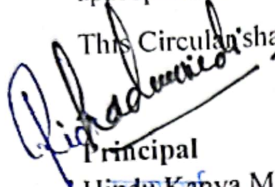
8. Student Feedback:

Feedback from mentees may be obtained periodically to assess the effectiveness of the mentoring process and to facilitate further improvement.

The **Mentor-Mentee Allocation List** shall be displayed on the college Notice Board and made available on the college website for information of all concerned.

All faculty members are requested to ensure the effective implementation of the programme. Students are encouraged to participate actively in the mentorship sessions and make appropriate use of the guidance and support provided by their respective mentors.

This Circular shall come into effect from 31/8/2020


Principal

Hindu Kanya Mahavidyalaya

हिन्दू Sitapur महाविद्यालय

सीतापुर
Copy to:

1. All Faculty Members
2. Mentor-Mentee Coordinator
3. IQAC Convener
4. Notice Board
5. College Website
6. Office File

ANNEXURE

The following faculty are appointed as mentors as part of the mentoring system detailed below for the academic year 2026-2027.

B.A- MENTOR MENTEE LIST 2026-2027

S. No.	NAME OF THE MENTOR	CLASS	SUBJECT	STRENGTH
1	डॉ० पुष्पा देवी गुप्ता	बी०ए०	समाजशास्त्र	11
2	डॉ० शिखा अग्निहोत्री	बी०ए०	संस्कृत	11
3	डॉ० धनलक्ष्मी शुक्ला	बी०ए०	हिन्दी	11
4	डॉ० पल्लवी मिश्रा	बी०ए०	हिन्दी	11
5	नेहा देवी	बी०ए०	हिन्दी	11
9	श्रीमती रेखा यादव	बी०ए०	राज०वि०	11
10	डॉ० दीप्ति सिंह	बी०ए०	हिन्दी	11
11	डॉ० नीतू सिंह	बी०ए०	समाजशास्त्र	11
12	डॉ० नेहा कुमारी	बी०ए०	समाजशास्त्र	11
13	श्रीमती छाया वर्मा	बी०ए०	समाजशास्त्र	11
14	डॉ० वन्दना सिंह	बी०ए०	शिक्षाशास्त्र	11
15	डॉ० पूनम सिंह	बी०ए०	हिन्दी	11
16	सुश्री आशा	बी०ए०	अंग्रेजी	11
17	श्रीमती स्मिता चौधरी	बी०ए०	समाजशास्त्र	11
18	सुश्री अरुणा सिंह	बी०ए०	समाजशास्त्र	11
19	डॉ० शालिनी सिंह	बी०ए०	शिक्षाशास्त्र	11
20	सुश्री श्रेया	बी०ए०	अर्थशास्त्र	11
21	डॉ० पूजा सिंह	बी०ए०	हिन्दी	11

Richa



M.A. SOCIOLOGY MENTOR MENTEE LIST 2026-2027

S. No.	NAME OF THE MENTOR	CLASS	SUBJECT	STRENGTH
1	डॉ० पुष्पा देवी गुप्ता	एम०ए०	समाजशास्त्र	7
2	डॉ० नीतू सिंह	एम०ए०	समाजशास्त्र	5
3	डॉ० नेहा कुमारी	एम०ए०	समाजशास्त्र	5
4	श्रीमती छाया वर्मा	एम०ए०	समाजशास्त्र	5
5	ऋचा द्विवेदी	एम०ए०	समाजशास्त्र	5
6	स्मिता चौधरी	एम०ए०	समाजशास्त्र	5
7	अरुणा सिंह	एम०ए०	समाजशास्त्र	5

M.A. HINDI MENTOR MENTEE LIST 2026-2027

S. No.	NAME OF THE MENTOR	CLASS	SUBJECT	STRENGTH
1	डॉ० धनलक्ष्मी शुक्ला	एम०ए०	हिन्दी	10
2	डा० पल्लवी मिश्रा	एम०ए०	हिन्दी	10
3	श्रीमती नेहा कुमारी	एम०ए०	हिन्दी	09
4	डॉ० दीप्ति सिंह	एम०ए०	हिन्दी	09
5	डॉ० पूनम सिंह	एम०ए०	हिन्दी	09
6	डॉ० पूजा सिंह	एम०ए०	हिन्दी	09

B.Ed. MENTOR MENTEE LIST 2026-2027

S. No.	NAME OF THE MENTOR	CLASS	SUBJECT	STRENGTH
1	डॉ० शिप्रा श्रीवास्तव	बी०एड०	बी०एड०	19
2	श्रीमती सर्वेश	बी०एड०	बी०एड०	19

Richa Jain

प्राचार्या
हिन्दू कन्या महाविद्यालय

